

AGENDA

Meeting of the Commons Conservators
Wednesday 21 October 2026 at 1.30pm – 3.30pm
Rackliff Centre, 26 Lower Green Road, Rusthall, TN4 8TE.

Zoom link available on request.

FULL MEETING

1. MEMBERSHIP UPDATES
2. DECLARATION OF BUSINESS INTEREST
3. APOLOGIES FOR ABSENCE
4. MINUTES OF THE MEETING HELD ON 17 JUNE 2026
5. COMMITTEE MINUTES OF THE MEETINGS HELD ON 31 JULY, 11 SEPTEMBER AND 9 OCTOBER.
6. MATTERS ARISING (IM)
7. RISK MANAGEMENT INCL ANNUAL REVIEW OF RISK REGISTER
– (Clerk, Ranger and CS)
8. CLERK’S REPORT
9. ECOLOGICAL MANAGEMENT PLAN WORK SCHEDULE FOR Q3 2026/27
(Ranger)
10. RANGER’S REPORT, FINANCIAL WORK PLAN AND PROJECTS FOR APPROVAL
11. FINANCE TO INCLUDE (Treasurer unless recorded otherwise):
 - i. Finance report
 - ii. Approval of accounts for 2026/27 Q1 (sent via email on 15.07.2026) and approval of accounts for 2026/27 Q2.
 - iii. Bank reconciliations and bank statements to be signed by Chair
 - iv. Review and acceptance of 2025/26 external audit (Clerk)
 - v. Annual review of personal, financial and professional independence and competence of internal auditor (Clerk)
 - vi. Annual review of effectiveness of internal audit (Clerk and Treasurer)
 - vii. Precept 2027/8 approval.

12. UPDATE FROM THE FRIENDS OF THE COMMONS (RB)

13. MARKETING AND PR REPORT - (Clerk)

14. PROPOSED DATES FOR FULL MEETINGS IN 2027

- 20th January
- 28th April
- 16th June
- 20th October

15. POLICY REVIEW (Clerk)

- i. Advertising
- ii. Complaints
- iii. Health & Safety
- iv. IT
- v. Standing orders
- vi. Accessibility statement (new version)

16. ANY OTHER BUSINESS

- i. Support of other organisations e.g. TW Climate and Nature Coalition.
- ii. Request to hold the Hospice Run 2027 on Sunday 19th September, all arrangements as per usual.

17. PLANNING APPLICATIONS

26/02144/FULL The Forum. Response on behalf of the Commons Conservators:

The Tunbridge Wells Commons Conservators have been fully consulted by the Forum management team throughout the design phase of their application. We are satisfied that the proposals have been developed with appropriate consideration and are pleased to confirm our full support for the planning application.

DATE OF NEXT MEETING – TBC

EXEMPT SESSION- TBC