

## AGENDA

Meeting of the Commons Conservators  
Wednesday 17<sup>th</sup> June 2026 at 1.30pm – 3.30pm  
Rackliff Centre, 26 Lower Green Road, Rusthall, TN4 8TE.

Zoom link available on request.

EXEMPT SESSION (1.30pm - 2pm) – Please appoint someone to take minutes.

- i. Officer pensions - update

### FULL MEETING

1. DECLARATION OF BUSINESS INTEREST
2. APOLOGIES FOR ABSENCE
3. MINUTES OF THE MEETING HELD ON 29 APRIL 2026
4. COMMITTEE MINUTES OF THE MEETINGS HELD ON 3 JUNE 2026
5. MATTERS ARISING (IM)
6. RISK MANAGEMENT – (Clerk and Ranger)
7. CLERK’S REPORT
8. ECOLOGICAL MANAGEMENT PLAN WORK SCHEDULE FOR Q2 2026/27  
(Ranger)
9. RANGER’S REPORT AND FINANCIAL WORK PLAN
10. FINANCE TO INCLUDE (Treasurer unless recorded otherwise):
  - i. Finance report
  - ii. Annual internal audit report and review of the effectiveness of the system of internal control.
  - iii. Consideration, approval and signing of section 1 of the AGAR Annual Governance Statement, see pages 9, 10 & 11 of Mulberry’s internal audit report.
  - iv. Consideration, approval and signing of section 2 of the AGAR Accounting Statements, see page 11 & 12 of Mulberry’s internal audit report.
  - v. Approval of dates for the exercise of public rights as 22<sup>nd</sup> June to 31<sup>st</sup> July 2026.

vi. Bank reconciliations and bank statements to be signed by Chair.

11. UPDATE FROM THE FRIENDS OF THE COMMONS (tbc)

12. MARKETING AND PR REPORT - (Clerk)

13. POLICY REVIEW (Clerk)

No documents require review.

14. ANY OTHER BUSINESS

15. PLANNING APPLICATIONS

DATE OF NEXT MEETING – 21<sup>st</sup> October 2026