

AGENDA

Meeting of the Commons Conservators
Thursday 19th June 2025 at 1.30pm – 3.30pm
Rackliff Centre, 26 Lower Green Road, Rusthall, TN4 8TE.

Zoom link available on request.

1. DECLARATION OF BUSINESS INTEREST
2. APOLOGIES FOR ABSENCE
3. MINUTES OF THE MEETING HELD ON 24 APRIL 2025 – attached
4. COMMITTEE MINUTES OF THE MEETINGS HELD ON 16 MAY 2025 – attached
5. MATTERS ARISING (EC)
6. RISK MANAGEMENT – (Clerk and Ranger)
7. CLERK’S REPORT– attached
8. ECOLOGICAL MANAGEMENT PLAN WORK SCHEDULE FOR Q2 2025/26 (Ranger)
9. RANGER’S REPORT AND FINANCIAL WORK PLAN – attached
10. FINANCE TO INCLUDE (DM):
 - i. Year-end accounts (2024/5)
 - ii. Annual internal audit report and review of the effectiveness of the system of internal control.
 - iii. Consideration, approval and signing of section 1 of the AGAR Annual Governance Statement, see pages 9&10 of internal audit report.
 - iv. Consideration, approval and signing of section 2 of the AGAR Accounting Statements, see page 11 of internal audit report.
 - v. Approval of dates for the exercise of public rights as 24th June to 4th August inclusive.
 - vi. Bank reconciliations and bank statements to be signed by Chair.
11. UPDATE FROM THE FRIENDS OF THE COMMONS – attached (CE)
12. PROPOSAL FOR FUN DAY IN 2026 – attached (GS and JP)

13. MARKETING AND PR REPORT - attached (Clerk)

14. POLICY REVIEW (GS)

i. Standing Orders (new)

15. ANY OTHER BUSINESS

16. PLANNING APPLICATIONS

DATE OF NEXT MEETING – 16 OCTOBER 2025 - Rackliff Centre, Rusthall.

EXEMPT SESSION – Please appoint someone to take minutes.