

## AGENDA

Meeting of the Commons Conservators  
Thursday 24<sup>th</sup> April 2025 at 1.30pm – 3.30pm  
Rackliff Centre, 26 Lower Green Road, Rusthall, TN4 8TE.

Zoom link available on request.

1. DECLARATION OF BUSINESS INTEREST
2. APOLOGIES FOR ABSENCE
3. MINUTES OF THE MEETING HELD ON 30 JANUARY 2025 – attached.
4. COMMITTEE MINUTES OF THE MEETINGS HELD ON 14 FEBRUARY 2025, 14 MARCH 2025 AND 28 MARCH 2025 – attached.
5. MATTERS ARISING (EC)
6. RISK MANAGEMENT – Update from Clerk and Ranger
7. CLERK’S REPORT– attached
8. ECOLOGICAL MANAGEMENT PLAN WORK SCHEDULE FOR Q1 2025/26 (Ranger)
9. RANGER’S REPORT AND FINANCIAL WORK PLAN – attached
10. FINANCE TO INCLUDE (DM):
  - i. Finance report
  - ii. Annual accounts for 2024/25 to be approved
  - iii. Bank reconciliations and bank statements to be signed by Chair
  - iv. Asset register
  - v. AGAR prior to audit
11. UPDATE FROM THE FRIENDS OF THE COMMONS – attached (CE)
12. MARKETING AND PR REPORT - attached (GS)
13. POLICY REVIEW (GS)

To note the Financial Regulations are being worked on by Officers to incorporate recommendations from the internal audit.
14. ANY OTHER BUSINESS

- i) Request from Targetfollow for noticeboard to be located in Fairground car park, Clerk to provide details.

#### 15. PLANNING APPLICATIONS (GS)

- i. Badgers Holt, The Midway, Royal Tunbridge Wells, Kent, TN4 8NJ.  
Replacement of chalet bungalow with two-storey dwelling and garage, together with associated access and car parking. Response attached.

DATE OF NEXT MEETING – 19 JUNE 2025

EXEMPT SESSION – Please appoint someone to take minutes.