

**TUNBRIDGE WELLS COMMONS CONSERVATORS**

<b>ACTUAL Previous Year £</b>	<b>Income and Expenditure for the year ended 31 March 2012</b>	<b>BUDGET CURRENT YEAR £</b>	<b>ACTUAL TO DATE £</b>
<b>EXPENDITURE</b>			
<b>SALARIES AND EXPENSES</b>			
43,079	Warden and Admin Support- Salary/NI/Pension	45,020	43,849
2,228	General Expenses Allowances	2228	2,228
135	Uniform and Protective Clothing	100	0
600	Garage/storage Rental	600	600
0	Car Mileage	125	0
64	Office Equipment	150	280
332	Telephone	350	336
1,756	Insurances	1940	1,874
390	Audit Fees	400	390
55	Printing, Stationery, Newspapers etc	250	521
100	Postages	100	106
107	Meetings	90	90
0	Miscellaneous	0	225
48846		51353	50498

**MAINTENANCE OF COMMONS ETC**

20,953	Litter/Dog Clearance - Contract/Bags	22,390	20,201
0	Other Litter Collection and Clearance	750	1,055
9,388	Grasscutting Contract	10910	10,905
585	Replacement/maintenance of Litter bins	800	1,401
2,505	Seat Provision Replacement and Repairs	1600	2,525
16,303	Tree Maintenance/Storm Damage/Stump CI	16,000	16,174
21,305	Maint of Cleared Areas	19,500	21,065
3,105	Posts/Barriers etc- provision/repair/replacement	2100	5,334
0	Signs - provision/repair/replacement	300	0
800	Repair/Reconstruction of Paths/Surfaces	2000	1,050
145	Maintenance of Drainage	750	750
0	Other Works	0	0
123	Equipment Purchase/Repair	100	0

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20,484	<b>Work/purchases funded by contributions etc</b>		
	Path Happy Valley -Freehold Ten'		2,160
	Clearance TW7 - Freehold Tenants		6,600
	Clearance above Highbury - Freehold Tenants		1,020
	Purchase / repair Litter bins - Friends	0	1,958
	Purchase of tools - Friends	0	346
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95696		77200	92544
	<b>0 CONTINGENCY</b>	2,000	0
	<b>144542 TOTAL EXPENDITURE</b>	<hr/>	<hr/>
		130553	143042
	<b>INCOME</b>		
	0 Contributions-Seats	0	1,315
20,485	Contributions- Works and Purchases	0	12,461
900	Other Contributions-General	0	1,372
356	Interest	300	493
0	Miscellaneous Income	0	0
124,650	Tunbridge Wells Borough Council Precept	128,000	128,000
1,035	Natural England - Higher Level Stewardship	2253	2,307
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147426	<b>TOTAL INCOME</b>	130553	145949
	<b>-2884 NET EXPENDITURE (Surplus - )</b>	0	-2906.12
	<b>22,786 RESERVE BROUGHT FORWARD</b>	28185	25,669.99
	<b>25670.00 RESERVE CARRIED FORWARD</b>	28185	28576.11

TUNBRIDGE WELLS COMMONS CONSERVATORS

**BALANCE SHEET  
AS AT 31 MARCH 2012**

<b>31 March 2011</b>		<b>31 March 2012</b>
£	<b>CURRENT ASSETS</b>	£
9540	Debtors (See note to accounts )	10029.99
33,363	Cash at Bank	50977.54
60	Petty Cash Imprest	60.00
<u>42,963</u>		<u>61067.53</u>
	<b>Less</b>	
	<b>CURRENT LIABILITIES</b>	
17,293	Sundry Creditors	32491.42
<u>25,670</u>	<b>NET CURRENT ASSETS</b>	<u>28576.11</u>
	<b>Represented by</b>	
25,670	<b>REVENUE ACCOUNT BALANCE</b>	28576.11

The above statement represents fairly the financial position of the Tunbridge Wells Commons Conservators as at 31 March 2012 and reflects its income and expenditure due in the year.

# TUNBRIDGE WELLS COMMONS CONSERVATORS

## NOTES TO THE ACCOUNTS

### **Debtors**

The Freehold Tenants agreed to contribute towards the cost of major works carried out on the Commons during 2011/12. Part of the contribution was received after the balance sheet date and has been included as income for 2011/12.

### **Tangible Assets**

The Conservators do not own any land or property. No other tangible assets are shown in the accounts.

### **Leases**

There are no leases of property or other assets.

### **Borrowing and Debt Outstanding**

The County of Kent Act 1981 does not permit the Conservators to borrow.

### **Capital and Earmarked Reserves**

No reserves are held by the Conservators other than the Revenue Account balance.

### **Tenancies**

The Conservators do not own land or buildings.

The Conservator's Warden and Support Assistant use Tunbridge Wells Council owned office accommodation free of charge.

The Conservators use a garage at the Borough Council's Parks Depot at Benhall Mill Rd. and also have storage space at the North Farm depot. An inclusive licence fee of £600 per annum is payable.

### **Advertising and Publicity**

Expenditure was incurred on advertising for the grasscutting tenders

### **Contingent Liabilities**

There are no contingent liabilities.

### **Pension Costs**

The Conservators pay a contribution, not exceeding 9% of salary, towards the cost of a personal pension provision by the Warden. Employees are not eligible to join the Local Government Pension Scheme.

Tunbridge Wells Commons Conservators  
Statement No 1 2012/13

Date	Chq No	Payee/ Details	Invoice Item	Invoice Total	Total £
<b>PAYMENTS</b>					
03-Apr	1244	<b>Tunbridge Wells Borough Council</b> salaries,national ins, pens contr' Oct - Mar postage meetings audit fee 2010-11 accounts	21,924.48 50.00 36.00 390.00		22,400.48
10-Apr	1245	<b>Oakbourne</b> litter contract March clearing back and strimming		1,460.00 1,600.00	3060.00
10-Apr	1246	<b>Tunbridge Wells Borough Council</b> rent garage Apr - June			150.00
12-Apr	Bank	<b>O2</b> mobile telephone			26.88
07-May	1247	<b>Michael Dann</b> new path at Happy Valley Castle Rd -clearance, seeding, tree work		2,160.00 4,800.00	6960.00
07-May	1248	<b>Union Transport Group Plc</b> waste disposal bags			444.77
08-May	1249	<b>Oakbourne</b> clean springs supply and install posts cut and stack fallen tree install sleepers / tree trunk barrier litter contract April	50.00 150.00 150.00 425.00	775.00 1744.00	2519.00
08-May	1250	<b>S Budden</b> reimburse petty cash items			70.94
10-May	Bank	<b>O2</b> mobile telephone			26.88
11-Jun	1251	<b>Oakbourne</b> litter contract May			1,744.00
11-Jun	1252	<b>PMC Polythene Ltd</b> dog waste bags			1,152.00
<b>Total Payments</b>					<b>38,554.95</b>

**RECEIPTS**

03-Apr	Bank	<b>Friends of Tun Wells &amp; Rusthall Comms</b> contribution 2 Oak trees			384.00
10-Apr	Bank	<b>Interest -deposit a/c</b>			0.91
11-Apr	Bank	<b>Freehold Tenants</b> contribution - clearance TW7 contribution - clearance above Highbury contribution - digital camera	6600.00 1020.00 249.99		7869.99
27-Apr	Bank	<b>Tunbridge Wells Borough Council</b> precept - first half year			64,000.00

Tunbridge Wells Commons Conservators  
Statement No 1 2012/13

01-May Bank	<b>Kent County Council</b> education project feasibility study -grant	2000.00
08-May Bank	<b>Freehold Tenants</b> contribution - path at Happy Valley	2160.00
09-May Bank	<b>Interest -deposit a/c</b>	1.54
	<b>Total Receipts</b>	<b>76,416.44</b>
	<b>NET</b>	<b>37,861.49</b>
	<b>BALANCE BROUGHT FORWARD</b>	<b>50,977.54</b>
	<b>BALANCE CARRIED FORWARD</b>	<b>88,839.03</b>